

Mayor Kilpatrick called the Agenda Meeting to order at 7:53 PM followed by a salute to the flag.

• **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, May 9, 2022 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Conti, Dwumfour, Maher, Novak, Onuoha, Roberts

Absent: None

Others Present: Mayor Victoria Kilpatrick
Daniel Frankel, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Jessica Morelos, Municipal Clerk
Michael R. DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

• **OLD BUSINESS:**

- Mayor Kilpatrick announced that the following Ordinance(s) will be voted on at the May 23, 2022 meeting.

Councilwoman Maher asked that the permit fees for the cricket league to be reevaluated.

ORDINANCE #13-22

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER VII OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE TO AMEND SECTION
7-3.7 HANDICAPPED PARKING SPACES IN STREETS
(Public Safety Committee - Co. Dwumfour - Public Hearing 5-23-22)**

ORDINANCE # 14-22

**AN ORDINANCE AMENDING CHAPTER II, "ADMINISTRATION",
TO AMEND SUBSECTION 2-15.5 "FEES"
OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE
(Recreation Committee- Co. Maher - Public Hearing 5-23-22)**

ORDINANCE # 15-22

**AN ORDINANCE VACATING ALL OF THE RIGHT,
TITLE AND INTEREST OF THE BOROUGH OF SAYREVILLE
IN THE ENTIRETY OF A PAPER STREET KNOWN AS LAUREL STREET
(Planning & Zoning Committee- Co. Onuoha - Public Hearing 5-23-22)**

• **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports: NONE**

B) Authorization for the Tax Collector in consultation with the Chief Financial Officer to prepare and issue estimated tax bills for the third installment of 2022 property taxes.

- Resolution.

C) Request to purchase Block 511, Lots 761.01 and 762.01 which is located behind 175 Luke Street, South Amboy.

- Referred to Open Space.

D) **Application for Social Affair** received from VFW Old Bridge Memorial Post 7508 to serve to serve beer at their Memorial Bike Wash on June 4, 2022 at their post from 1:00PM – 5:00PM.

- Approved.

E) Committee Reports:

1) Budget was passed and can now talk about bonding ordinances.

➤ **PLANNING & ZONING – Councilman Onuoha**

A) **Minutes & Departmental Reports: NONE**

B) Letter of resignation received from Dennis Luciano from his position on the Board of Adjustment, effective April 7, 2022.

- Seconded by Councilwoman Novak.

C) **Notice to Adjacent Community/Property Owner -**

1) Notice of Public Hearing to be held before Sayreville Planning Board on May 18, 2022 for Subdivision and Site Plan Approval and waivers for 1831-1851 Highway 35, LLC known as Block 538, Lots 14 and 15.01.

- Seconded by Councilwoman Novak.

D) Committee Reports:

1) Progress.

➤ **PUBLIC SAFETY – Councilwoman Dwumfour**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

1) Board of Health minutes of February 3, 2022.

- Seconded by Councilwoman Novak.

B) Letter of resignation as a firefighter was received from Michael Gawron, Jr. from Engine Co. No. 1.

- Seconded by Councilwoman Novak.

C) Committee Reports:

1) Congratulated the Board of Health on the free Rabies Clinic.

2) HRC will be holding a fun run on May 14th at Kennedy Park and the Fishing Derby the same day.

➤ **PUBLIC WORKS – Councilman Conti**

A) **Minutes & Departmental Reports: NONE**

B) Requests received for Block Parties from the following:

1) Residents of Florence Drive between Sunrise Terrace and Dunlap Drive on June 4th (Rain Date June 5th) from 11am-6pm.

2) Residents of Cori Street between Donna Street and Such Street on July 3rd (Rain date July 2nd) from 2pm-11pm.

- Approved.

B) Committee Reports:

1) June 5th celebration at the Morgan Fields to celebrate PFC Wayne Grant Field from 1pm-4pm.

2) Street light outages were sent to JCP&L but they are backed up due to supply issues.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Roberts**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

- 1) Commented on the PBA dinner and Lions steak dinner.
- 2) Historical Society is having their dinner at Ria Mar on 5/12.
- 3) Paper shredd to be held on 5/14.
- 4) Looking forward to the Memorial Day Parade, PBA Memorial and Firemen's Memorial.

➤ **RECREATION – Council President Maher**

A) **Minutes & Departmental Reports: NONE**

B) Committee Reports:

- 1) Fishing Derby on 5/14.
- 2) PBA Dinner honored retirees over the past three years.
- 3) Mural at Kennedy Park has started.
- 4) Library now has self-checkout and a garden.
- 5) Commented on police presence on Johnson's Lane
- 6) 600 moving violations have been issued by the Police during the last month.

➤ **MAYOR – Victoria Kilpatrick**

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

- 1) Authorization to execute a Discharge of Mortgage for property located at 36 Frederick Place.

- Resolution.

- 2) Authorization to execute a Discharge of Mortgage for property located at 8 Henry Street.

- Resolution.

- Planning & Zoning

- Public Safety

- 1) Authorization to auction a 1997 Pierce Pumper Fire Truck through an online auction process.

- Resolution.

- 2) Report received from the Police Department recommending the denial of a massage license for Sunflower Spa.

- Approved.

- Public Works

- 1) Authorization for the Board of Education to use the Portable Stage for their graduation ceremonies from June 20 -June 22, 2022.

- Approved.

- 2) Award contract for Ceiling Replacement and HVAC Upgrades at the Public Safety Complex (bids are being received on May 11th and if all in order would like to award the contract at the next meeting).

- Resolution.

- 3) Authorization to approve the lateral title change for Wayne Bebert to Maintenance Worker 1 Grounds in the Parks Department, as per Civil Service Classification Appeal, retroactive to November 23, 2021.

- Approved.

- Recreation

- Water & Sewer

- 1) Authorization to award a non-fair and open contract to American Timber & Steel for the purchase of guardrails and related equipment in an amount not to exceed \$21,632.04.

- Resolution.

➤ **C.F.O. - Denise Biancamano - None**

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) NJ Transportation Trust Fund – 2023 Municipal Aid Program (Report Attached).

- Resolution.

➤ **BOROUGH ATTORNEY - NONE**

➤ **EXECUTIVE SESSION - None**

➤ **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

There were no comments.

Council President Maher made a motion to close the Public Portion. Seconded by Councilwoman Roberts.

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

Time: 8:15 P.M.

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____